

GLOBTER INTERNATIONAL COLLEGE

POLICY FOR COOPERATING WITH SOCIETAL PARTNERS

Institutional Policy Document

Document Title	Policy for Cooperating with Societal Partners
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1. Purpose

This Policy sets out the framework through which Globter International College establishes, manages, and reviews cooperation with societal partners. The College recognises that meaningful engagement with society strengthens the relevance of higher education, supports student development, contributes to community wellbeing, and promotes institutional responsibility and visibility.

2. Scope

This Policy applies to all forms of cooperation between the College and societal partners, including community organisations, non-governmental organisations, public institutions, schools, charities, cultural organisations, professional bodies, social enterprises, and other organisations whose activities contribute to social, educational, cultural, environmental, or civic development.

3. Policy Statement

Globter International College is committed to building transparent, mutually beneficial, and ethically sound relationships with societal partners. Cooperation shall be aligned with the College mission, strategic priorities, academic standards, and public interest responsibilities. Partnerships shall be planned, monitored, and reviewed to ensure that they create value for students, staff, partners, and the wider community.

4. Objectives

- to support service to society through sustainable and purposeful cooperation activities;
- to strengthen the social relevance of academic programmes and student learning experiences;
- to encourage student and staff participation in community-based projects, outreach, volunteering, and applied learning;
- to promote inclusion, civic engagement, cultural exchange, and community development;
- to ensure that cooperation arrangements are governed by clear responsibilities, risk controls, and review mechanisms.

5. Guiding Principles

- Mutual benefit: cooperation should generate value for both the College and the societal partner.
- Transparency: partnership expectations, roles, responsibilities, and outcomes shall be clearly documented.
- Equity and inclusion: activities should be accessible and respectful of diverse communities and stakeholders.
- Quality and relevance: cooperation should support the College's educational, social, and developmental objectives.
- Integrity and accountability: all activities shall be conducted in accordance with legal, ethical, and institutional requirements.

6. Types of Cooperation with Societal Partners

The College may cooperate with societal partners through, but not limited to, the following activities:

- community outreach projects and awareness campaigns;
- student volunteering, civic engagement, and service-learning activities;
- joint seminars, workshops, public lectures, exhibitions, and cultural events;

- social research, surveys, and needs-based projects benefiting the community;
- support services, advisory work, and knowledge-sharing initiatives;
- collaborative projects related to health, wellbeing, education, environment, heritage, or social inclusion;
- student support initiatives, fundraising events, and charitable or community benefit programmes.

7. Criteria for Selection of Societal Partners

Before entering into a cooperation arrangement, the College shall consider whether the proposed partner:

- has objectives and activities compatible with the College mission and values;
- has a satisfactory reputation, appropriate governance, and lawful operating status;
- can contribute meaningfully to student learning, social development, or public engagement;
- demonstrates commitment to equality, safeguarding, health and safety, and ethical conduct;
- has the capacity to fulfil agreed roles, responsibilities, and timelines.

8. Roles and Responsibilities

Role	Responsibility
College Management	Approve strategic cooperation directions, allocate resources, and receive reports on partnership outcomes.
Academic and Administrative Units	Identify opportunities for cooperation, coordinate implementation, and maintain records of activities.
Programme Leaders / Coordinators	Ensure that relevant community engagement activities support programme objectives and student development.
Quality Assurance Unit	Monitor effectiveness, collect evidence, and review partnership performance and impact.
Societal Partners	Deliver agreed activities in line with the cooperation plan, applicable law, and institutional requirements.

9. Procedures for Establishing Cooperation

- A proposal for cooperation may be initiated by a College unit or by an external organisation.
- The responsible unit shall carry out an initial assessment of relevance, benefit, feasibility, and risk.
- Where required, the proposed cooperation shall be discussed with College Management or the designated committee.
- The cooperation shall be formalised through an appropriate document, such as a memorandum of understanding, cooperation agreement, project brief, or approved activity plan.
- The responsible unit shall maintain records of approvals, correspondence, implementation plans, and outcomes.

10. Implementation Requirements

- Each cooperation activity shall define its objectives, target group, timeframe, responsible persons, and expected outputs.

- Where students are involved, arrangements shall include supervision, safeguarding, orientation, and health and safety guidance.
- Use of College name, logo, facilities, data, or resources shall be subject to institutional approval.
- Financial implications, if any, shall be identified and managed in accordance with College financial procedures.
- Any publicity or joint communication shall be accurate and consistent with institutional communication standards.

11. Ethical, Legal, and Risk Considerations

All cooperation with societal partners shall comply with the College Code of Ethics, safeguarding requirements, data protection obligations, and any applicable legal or regulatory standards. The College shall not enter into cooperation arrangements that expose students, staff, or communities to unreasonable risk or that could damage the College's reputation or compromise academic integrity.

12. Monitoring and Review

The College shall monitor cooperation with societal partners to assess effectiveness, relevance, and impact. Monitoring may include activity reports, feedback from participants, partner meetings, evidence of outputs, records of community participation, and evaluation of benefits to students and society.

This Policy and the cooperation arrangements conducted under it shall be reviewed periodically to ensure continuing suitability, effectiveness, and alignment with institutional priorities.

13. Key Indicators

- number and diversity of societal partnerships maintained by the College;
- participation of students and staff in community-based activities;
- evidence of impact on student learning, employability, and civic engagement;
- community feedback and partner satisfaction;
- documented outcomes, reports, and improvements arising from cooperation activities.

14. Records and Documentation

- approved partnership agreements or cooperation plans;
- activity schedules, attendance records, and event documentation;
- risk assessments and safeguarding records where applicable;
- partner correspondence and review reports;
- evidence used for institutional review and quality assurance.

15. Review of the Policy

This Policy shall be reviewed annually, or earlier where changes in institutional priorities, legislation, or operational practice require revision. Responsibility for initiating review rests with College Management in coordination with the relevant academic and administrative units.